

**Minutes of the Montana Cutting Horse Association (MCHA)
Board of Directors' Meeting**

*June 1st, 2022
Via Zoom*

President Cindy Garoutte called the meeting to order at 7:03 p.m.

Directors Present: President Cindy Garoutte, Vice President Peri Suenram, Kelsey Fraser, Wylie Fraser, Darrell Lee, Doug Pearce, and Rick Anderson

Directors Present Via Proxy: Rob Fraser (Kelsey Fraser)

Directors Absent: Tanya Dvarishkis

Others Present: Secretary/Treasurer Kelly Fraser

The minutes of the April 19th Board of Directors' meetings had been distributed to the Board members prior to the meeting, the meeting minutes were approved on a voice vote.

OLD OR UNFINISHED BUSINESS:

Carbon County Proceedings

Executive Session

NEW BUSINESS:

Cattle King Cutting – Deer Lodge Final P & L

President Cindy Garoutte asked Secretary/Treasurer Kelly Fraser to go over the Profit and Loss report that had been provided to the Board. Kelly said that the last invoice had come through, with that there was a loss for the show of just over \$3500. She noted that considering the entries and it being a new location for a MCHA show the loss was tolerable. Kelly said the feedback on the show was positive, there were some things that MCHA can improve upon and look forward to next year. Darrell Lee reiterated the positive response the show generated. He said the facility was pleased with MCHA, its participants and how the arena was left. Darrell would like to see the 2023 show be a three-day show, he said the cattle will be available next year at the same price and the cattle suppliers were happy with how the stock was handled. Vice President Peri Suenram thanked Darrell for the great job he did with producing the show. She noted the fairgrounds were pleased enough to offer a discount on fees for MCHA. Peri said there has already been sponsorship opportunities for 2023 and she is looking forward to next year.

MCHA Secretary/Treasurer

President Cindy Garoutte said she had spoke with most of the Board regarding an additional 6-month period for Kelly Fraser to remain the MCHA Secretary/Treasurer. She proposed to the Board to offer Kelly an additional 6 months, getting MCHA through the show season and allow

more time to search for a replacement if needed. Vice President Peri Suenram made the motion to extend Kelly Fraser's contract for an additional 6 months, seconded by Darrell Lee and passed on a voice vote. Doug Pearce would like the Board to look for a replacement shortly after the year end show so there is ample time for training. President Cindy Garoutte said she would like to have a BOD meeting after the year end show/general membership meeting to discuss 2023 shows and at that time would like to discuss the Secretary/Treasurer position.

MCHA Operating Procedures and Secretary/Treasurer Job Description

President Cindy Garoutte had formed a committee consisting of Rob Fraser, Rick Anderson, Kelly Fraser, and Tanya Dvarishkis to form a set of Operating Procedures for MCHA. Kelly told the Board that in the past MCHA had no operating procedures and in light of the issue faced by MCHA at the end of 2021 and first part of 2022, it would be in the best interests of MCHA to have a set of proper business guidelines. Rick Anderson said that what is being proposed has had input from all four committee members and is a solid procedure that should be adopted by the Board.

Vice President Peri Suenram asked that there be an addition made to the Secretary/Treasurer job description: The Secretary/Treasurer shall be responsible for sending "Thank You" notes to the sponsors. This will ensure that thank you notes will not fall through the cracks and will for sure get sent out once a sponsorship has been received.

Vice President Peri Suenram moved that both the Operating Procedures and the Job Description be adopted and implemented immediately. Kelsey Fraser seconded, and motion passed on a voice vote.

Year End Show

Vice President Peri Suenram said that the Year End Show in Vaughn at the 406 Arena is coming together. She has spoken with the 406 Arena, and they have started building the additional 60 stalls. They will also set up the other barn for panel stalls. Peri asked Wylie Fraser to update the Board on cattle availability. Wylie said he has spoken with Todd Banner and right now cattle around Great Falls may be questionable because of the lack of moisture the area has received. Wylie said that he does have some other cattle options around Conrad that he is pursuing. He is unsure of the cost but will keep the Board updated. Peri is working on sponsorships for the show. Peri noted that Kelsey and Tanya are working on the Banquet. She suggested they touch base with Jessica at the 406, they are currently building a conference room that could possibly be used for the banquet. Kelly Fraser said that Diane Anderson has offered her help with contacting area hotels for a host hotel and if the banquet needed to be held at the host hotel, she would help with that as well.

Kelsey Fraser said the awards committee has been working on orders and she is planning on ordering the buckles within the next two days. The Board decided to not order buckles for the Unlimited Am class as it may not make at any shows in Montana.

Beaverhead Cutting - Dillon

Vice President Peri Suenram said she had around 100 stalls reserved. John Seymour went to Deer Lodge to get the back fence and sand will be delivered at the end of this week. Peri said she wanted the Board to understand that for the stalls, she is going to keep those that are in the show pen all day on site at the arena and the remaining people are going to have to stall at the fairgrounds. Currently she does not have a count of available stalls at the arena, the manager will be getting that to her later in the week and then she can work on her stall chart. Cindy asked if she could make a chart available for the website and Facebook page. Darrell Lee asked about the youth scholarship cutting. Peri said one was scheduled however she cautioned the Board regarding the attendance of any youths. The Montana youths will be at the state finals. Peri suggested to the Board that the scholarship cutting be moved to Millers in September, the Board agreed.

Peri updated the Board on Big Piney, she said they currently have around 170 stalls reserved, and they have not found portable stalls to bring in. She said there are some panel stalls that they will be utilizing. Peri said that after July 1st they will look at the stall numbers and may adjust the show dates accordingly.

President Cindy Garoutte adjourned the meeting at 7:41 p.m.